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"Making a positive difference in the lives of young children"

Commission Meeting

November 30, 2010 @ 3:00 p.m.

Tehama County Department of Education
@ 1135 Lincoln Street (in the Gallery) Red Bluff, CA 96080

MINUTES

Attendance: Paula Brown Almond, Tony Cardenas, Cynthia Cook, Larry Champion, Beverly Grace, Mildred Johnstone, and Valerie Lucero.

Absent: Charlene Reid and George Russell

1. PUBLIC COMMENT – Michelle Kinner invited commission to Child Care Resource & Referral to celebrate the 25th Anniversary of services to families, children and caregivers on December 14. This is a drop in invite from 3:30-6:30 p.m. Refreshments will be served. For more info call 529-3131.
2. CONSENT AGENDA: These items include routine fiscal and administrative actions to be approved by a single majority vote.
 - 2.1. Minutes from October Meeting
 - 2.2. General Warrant Register – no report
 - 2.3. Claims – no report

Commissioner Tony Cardenas made the motion to approve the consent agenda as submitted; Commissioner Cynthia seconded, motion carried 7/0. (*Commissioner Charlene Reid left after the financial committee meeting, prior to commission meeting starting*)

3. REGULAR AGENDA:

3.1. INFORMATIONAL: Director's Report

Work plan highlights:

- PSAP Transition Planning; Northwest Region Planning; Annual Action Planning prep; Board of Supervisors annual presentation prep
- K-Teacher Survey Follow-up – just completed the collecting the surveys from area Kindergarten Teachers – now process for entering data has begun.
- CARES Plus proposal application process, partner meetings, and teleconferences

Council & Committee meetings:

- Administrative Oversight Team; Local Child Care Planning Council; Financial Committee; InterAgency Coordination Council; Board of Supervisors. Any questions, please contact Director.

Local Partnerships:

- Diaper Drive: During the month of October, First 5 Tehama and the Tehama County

Health Partnership partnered with Tehama County service clubs. Over 7,000 diapers were donated and will be split between the three county family resource centers.

- Presentation of "Read for the Record" certificates of appreciation to Commissioners Cook and Reid for reading to preschoolers in Red Bluff and Los Molinos on October 7, 2010.
- Recycle the Warmth was held Saturday, November 13 at the Bethel Church in Red Bluff. Various agencies including School Readiness, Child Care Resource and Education, and Northern Valley Catholic Social Service had resource booths. Another event similar to this project is planned for December in the Corning area through a collaboration of churches.

State Partnerships:

- First 5 fund balances and the state deficit - due to our multi-year funding and use of unreserved - designated funds to support these local initiatives and program sustainability there probably will be inflated and misleading statements of available funds now that annual audits are complete.
- First 5 Association will be having our Annual Staff Summit, "Changing Realities, Emerging Opportunities, Proven Strategies" on January 26-28, 2011 in Foster City.
- First 5 California and the Water Cooler Joint Conference March 1 & 2, 2011 at the Sheraton Grand Hotel in Sacramento. Come to one or both days. March 1-Investments in Early Learning: Getting Results and March 2-Stronger Together: Working Smarter Pre K-12.

3.2. INFORMATIONAL: First 5 California Signature Programs: Child, Teacher, Parent Signature Programs build upon the existing proven programs Power of Preschool (funded in 8 counties; Yolo & Merced are smallest), Comprehensive Approaches to Raising Educational Standards (funded in 44 counties; Tehama was one), and the Kit for New Parents (statewide; we fully access this resource).

1. Parent-Network for Parenting to Support Parents in Raising Young Children: Kit for New Parents, Hands on Health Van(s), and First 5 California Parents' Website – all three are now fully operational and Tehama County parents utilize and have access to.
2. Teacher-Quality Improvement Systems: Comprehensive Approaches to Raising Education Standards (CARES) Plus Request for Application was just released and First 5 California will award matching funds to lead agencies that partner to focus on meeting the educational and professional development needs of local early educators. Commission staff are in the process of evaluating this application with our partners to see what is the best fit for Tehama County. Denise explained the funding levels and the importance of collaboration within and across county lines.
3. Child-Early Learning Program: Child Signature Program (CSP) will be built and support California in its competitiveness for federal funds (FY 11/12 or 12/13). CSP will serve economically disadvantaged children prenatal to age 5 in high-quality, early learning programs designed to promote children's readiness for school and include the components outlined in the federal Early Learning Challenge Grants. Similar to Power of Preschool, this model increases both access and quality. Commission asked that this be a standing agenda item.
 - Funding will be designated for ECE to promote School Readiness should be available FY 2011/12 or possibly 2012/13.

- 3.3. INFORMATIONAL: Ad-hoc Membership Committee Update
- Two Commissioners positions are expiring and they will inform the committee of their intentions. Letters of Interest are due December 6th.
 - Commissioner Mildred Johnstone announced that she will not be renewing her membership; opening the position to help in the public's desire to diversify the membership. Commissioner Johnstone has been on the commission since the inception on March 23, 1999. Her input and commitment to increase dental services in Tehama County has been a tremendous asset to the commission. The January meeting will be her last meeting.
 - Commissioner Cardenas is the chair of this committee – he will contact other committee members to schedule a meeting to review applicants and have a recommendation at the January Commission meeting.
- 3.4. INFORMATIONAL: Project Updates
- Northern Valley Catholic Social Service – Red Bluff and Corning Family Resource Center – Carol Curry from the Corning Family Resource Center presented the program report in a PowerPoint as well as handouts.
- 3.5. Financial Committee Report
- a. INFORMATIONAL: CalWorks Stage 3 Childcare Funding Update – No report at this time. Commissioner Brown-Almond reported that CalWorks participants will be priority for childcare slots – above those on waiting list.
 - b. ACTION: Small County Augmentation Letter to State Commission
Commissioner Cynthia Cook made the motion to approve the Financial Committee's recommendation to submit letter to First 5 California regarding the impact of their decision to discontinue augmentation funds to Tehama County; Commissioner Mildred Johnstone seconded, motion carried 7/0.
 - c. ACTION: Final FY 2010/11 Budget Approval
Commissioner Cynthia Cook made the motion to approve the Final Budget for FY 2010/11 as recommended by the Financial Committee; Commissioner Paula Brown-Almond seconded, motion carried 7/0.
 - d. ACTION: 1st Quarter Financial Report (July1 – September 30, 2010)
Commissioner Beverly Grace made the motion to approve the 1st Quarter Financial Report as recommended by the Financial Committee; Commissioner Tony Cardenas seconded, motion carried 7/0.
- 3.6. DISCUSSION/ACTION: FY 10/11 Action Plan
- Executive Director Snider reviewed the handout of the updates to the Action Plan.
Commissioner Tony Cardenas made the motion to approve the updates to the Action Plan as submitted; Commissioner Beverly Grace seconded, motion carried 7/0.
- 3.7. DISCUSSION/ACTION: Expand May 24, 2011 Commission Meeting Timeframe in order to include time for Action Plan & Strategic Planning Updates.

- It was the consensus of the commission to expand the time of the May meeting to now be 1:30-5 p.m. The meeting will be held at the Tehama County Department of Education in the Assembly Room (1135 Lincoln Street, Red Bluff).

3.8. INFORMATIONAL: Review Director's Annual Evaluation Goals

Executive Director Snider reviewed goals as developed for her annual evaluation.

1. Meet with critical partners to develop understanding and commitment(s) to sustaining the System of Care for children 0 – 5 that is easily accessible.
2. Starting with grantees, work on developing strong transition linkages to and from the System of Care.
3. Represent First 5 and System of Care as participate in federal home visiting program application planning.
4. Meet regularly with peers for support during the year.
5. Continue to represent First 5's mission and the System of Care as a member of the Mental Health Services Act steering committee with the intention of aligning our plans in order to maximize resources.
 - Commission Valerie Lucero reported that MCH funding has been taking form, with requirements on who is eligible to apply. Regional projects may develop for small county; levels of funding not yet determined.

Commission requested that the commission calendar of events include bullets on months indicating when personnel committee reports to commission and when personnel committee is to meet with Executive Director.

3.9. INFORMATIONAL: Review Annual Fact Sheets

- Updated First 5 Tehama Fact Sheets with adjusted financial figures and information distributed and briefly reviewed. Commissioners were asked to contact the commission office with any edits by December 6th. Fact Sheets are one of the reporting tools that is added to the website each year.

3.10. INFORMATIONAL: Committee Updates – no others heard

3.11. INFORMATIONAL: Commissioner Updates

- Commissioner Beverly Grace: Looking forward to the new year. Now that she has officially retired, she is look for local training and work shop opportunities in Early Childhood Education. Maybe interested in the State's upcoming "Water Cooler" and the local CPIN trainings.
- Commissioner Larry Champion: Family Childcare is back in business while other programs are experiencing cuts and transition.
- Commissioner Mildred Johnstone: Dental Committee is in full swing planning the annual "Give Kids a Smile Day". The committee is expecting lower numbers again this year due to the success of the Mobile Dental Clinic. Also, the committee received a grant from Catholic Healthcare Wes to help with follow-up and treatment for kids over 5 years old. And yes, after nearly 12 years on the Commission, Mildred Johnstone IS retiring from the

commission. She has enjoyed her time with everyone but the public's voice was heard earlier in the year – they really felt diversity was missing in the commission and Commissioner Johnstone thinks this would be a good time to fill her position with some new. She will attend her last meeting as a commissioner in January.

- Commissioner Cynthia Cook: Family Childcare Network is back on as Commissioner Champion stated. She learned that the First 5 Tehama Kit for New Parents is at PATH's Sale House and commended the office for reaching out to this fairly new facility. Also, Commission Assistant Meadows' friend volunteer his time to build a gate around the heating vent on the lower floor – making it safe to have small children in that area.

3.12. ADJOURN

Next meeting January 25, 2011 (*Please note – No December meeting – Happy Holidays*)

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 1135 Lincoln Street, Red Bluff.

If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government code Section 54954.2(a).

Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 1135 Lincoln Street, Red Bluff, California, during normal business hours.

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