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"Making a positive difference in the lives of young children"

Commission Meeting

August 25, 2009 @ 3:00 p.m.

Tehama County Department of Education – 1135 Lincoln St., Red Bluff, CA 96080

MINUTES

1. PUBLIC COMMENT

2. **CONSENT AGENDA:** *These items include routine fiscal and administrative actions to be approved by a single majority vote.*

2.1. COMMISSION MEETING MINUTES

a. Review/Approve Minutes from last meeting

2.2. GENERAL WARRANT REGISTER (FY 2008-09 Expenditures):

2.3. CLAIMS:

Commissioner George Russell made the motion to approve the consent agenda as submitted;
Commissioner Valerie Lucero seconded, motion carried 8/0.

3. REGULAR AGENDA

3.1. INFORMATIONAL: Director's Report

- Hand out Annual Calendar of Meetings 2009-10. Commissioners will consider rescheduling the November 24, 2009 meeting due to the holidays. Item will be added to the October 6 Agenda.
- Work Plan Highlights:
 - Systems Review – update policies and procedures
 - Annual Calendar review and systems adjusted
 - Commission end of year financials and quarterly report
 - Start state annual report and audit process
 - Grantee's annual scope of work and budget review and negotiations for approval
 - Annual grantee logic model and achievement milestones review and update
 - Executive Director planning sessions with commission chair
 - 4th quarter grantee progress and fiscal reporting & review process
 - Mental Health Services Act Steering Committee
 - Grantee cluster meeting prep
 - Commission meeting prep

Local Partnerships:

- Tehama County Community Action Agency is proposing an initiative to build self-sufficiency within the framework of strengthening family finances and has asked First 5 Tehama to participate in the 'Asset Building Earned Income Tax Credit Coalition'. This

group will look at ways to outreach to families, but also all of the ancillary things that go along with finances, i.e., credit counseling, starting savings accounts, financial literacy classes, etc.

- First 5 Program Coordination Update: Status of 0-5 prevention & early intervention system of care's referral, follow-up, and engagement processes. The group is currently reviewing the various referral forms used in the county. The Community Action Agency is discussing current budget crisis and impact to families. They are in the process of shoring up their referral process and systems for connecting families to services.

State Partnerships:

- First 5 California Update: The State Commission unanimously approved a motion to contribute up to \$81.4 million to pay for health care premiums and related enrollment expenses for children 0 – 5 in the Healthy Families Program (HFP) through June 30, 2010. The motion included the provision, "The expenditure of these funds is contingent upon the California Children and Families Act not being revised or amended during the term of this authorization."
 - The deficiency in the Healthy Families Program is \$194 million. The First 5 California contribution closes a significant portion of that gap but can only be applied to children ages 0 – 5. Managed Risk Medical Insurance Board (MRMIB) members expressed hope that other funds would be found to close the gap before disenrollment notices go to any families.
 - Children who receive assistance from California Children Services (CCS) because they are in the HFP will be exempt from disenrollment. These are children with special needs who will lose not only their health insurance if they are un-enrolled, but also long-term therapy and other services they receive from CCS.
 - Note -- new information: The First 5 Association was previously told that Healthy Families has to cover all children, 0 – 18, and to vary from that would require federal approval. However, today legal counsel for MRMIB said regulations were changed late last year to allow MRMIB to treat different groups of children differently, if required by the funding source. In other words, it appears that HFP could cover children ages 0 – 5 and retain a waiting list for children ages 6 – 18.
- Access for Infants and Mothers (AIM) Program Update: Coverage for pregnant women in the AIM program after January 1 is still unclear. However, on Aug. 13 state Health and Human Services Agency staff told our First 5 Assoc. Director they are trying very hard to resolve the whole matter without turning to county commissions. They feel the situation will become clear in the next 2 – 3 weeks.
- First 5 Association of California Update: Assoc. representatives continue to remind state administration staff and representatives that any request of county commissions has to be clear, has to serve children 0 – 5 in the commission's own county, has to address the supplantation issue, and has to include all information needed for a commission to consider it. This leaves county commissions exactly where we've been – continuing to

work locally with county agencies and community-based organizations to provide support in light of the economic and budget crises.

- California Head Start publication features First 5 California: The Spring 2009 issue of Bridges, a 32-page collaborative publication produced by the California Department of Education and the California Head Start Association (California Head Start-State Collaboration office), features First 5 California, highlighting its history, purpose, projects and programs. Copies will be available.
- First 5 CA has launched a new public education campaign. A sampling of ads is posted in a slideshow on YouTube at <http://www.youtube.com/watch?v=LtouV1sj0tg>.

3.2. INFORMATIONAL: Project Updates

GRANTEE:.....TC Health Services Agency: Public Health Division
(Northern Valley Indian Health, Inc.)

Project Name:.....Mobile Dental Unit (MDU) Coordination

Project Coordinator:Mary Jacobson

Project Description: Tri-county coordination of the Mobile Dental Unit (MDU) is operated by Northern Valley Indian Health serving pregnant women and infant children through age five in Butte, Tehama, and Glenn Counties. These services are reserved for the un-insured and under-insured clients.

Project Status: Mary Jacobson, TCHSA and Dr. Sage, NVIHI updated the commission and stakeholders on this unique collaboration with a PowerPoint presentation. Dr. Sage reported that NVIHI will be adding nitric oxide sedation unit with a grant from California Dental Association. The MDU now has three licensed drivers with one translator. In addition to oral health treatment the MDU is providing on-site Healthy Family/Medical resource for families. The Family Resource Centers provide waiting area with Give Kids a Smile Day in February increasing the capacity by 20%. The MDU will be in Red Bluff at Tehama County Public Health (WIC office on Walnut Street) October 5-23, 2009 and at the Corning Family Resource Center March 23-April 3, 2010. A complete schedule of the van’s tour dates in Tehama County is available from the commission office.

January – June 2009: 144 children served in Tehama County with 37 children in the 1-3 age group and 99 children ages 3-6 years. There were 315 total visits with 210 teeth filled.

Challenges: families unaware of the importance of the program and their oral health; a lot of no-shows.

Sustainability: NVIHI is applying for CHW grant funding

Expenditures/Revenue: Through month of July YTD \$66,000 income over expenses. In month of July the MDU provided \$11,000 of dental care on children with no insurance.

3.3. ACTION PLAN UPDATE:

- DISCUSSION/ACTION:** Goal 1: First 5 Tehama will maximize the use of First 5 funds: Item 1.3 Create a transition plan for CARES funding: Angie Brown, LPC/CARES Coordinator presented recommendations from focus groups and Local Child Care Planning Council (LPC) at the August Commission meeting. Cathy Minicucci, Evaluation

Consultant, summarized the CARES impact report with a factsheet handout. Presentation included three different options for continued services – the commission will continue the funding discussion and options at the Strategic Planning day in October. This meeting is open to the public and there are opportunities for public input. Please contact Rhonda Meadows at the First 5 Commission for more information on date, time, and location.

Funding for the CARES program will end December 31, 2009. The options and info provided to commission on what it would cost to continue this valuable service to child care providers in Tehama County. Commissioner George Russell stated to give funding consideration to any program would be unfair at this time according to our standard procedures. Funding options and opportunities will be discussed at the October 30 Strategic Planning meeting.

- b. **INFORMATIONAL:** First 5 Tehama will continue to support and focus on quality in on-going programs: Item 2.1 First 5 CA’s Project Legacy input process: On July 15, 2009, the First 5 California Commission (CCFC) approved a streamlined Project Legacy process that will help them establish a distinctive set of programs for children 0 to 5 and their families (“Roadmap to the Future”). Project Legacy will leverage the knowledge of a distinguished group of experts to develop draft measurable program goals for future pilot projects and signature programs. They will solicit input on the draft measurable program goals from county commission representatives, program administrators, practitioners, and other interested stakeholders at three regional forums.
- c. The streamlined Project Legacy timeline and process will consist of several parts:
- | | |
|-----------------------|---|
| Late July | • Convene a panel of experts (researchers, practitioners, philanthropists, and community members) to develop draft measurable program goals |
| Late August | • Hold three public input forums in Northern, Central and Southern California to solicit input on the draft measurable program goals |
| August –
December | • Staff will finalize the draft measurable program goals |
| October or
January | • Seek First 5 California Commission approval of the proposed measurable program goals |

If you have Project Legacy questions:

Visit the CCFC web site which includes an in-box at projectlegacy@ccfc.ca.gov to submit your questions. CCFC rep is indicating 2-3 signature programs – state funding to be granted to one entity for a California wide project. An online link to submit testimony is being formulated; Denise will forward to Commission as soon as it becomes available.

3.4. FINANCIAL COMMITTEE REPORT

- a. **ACTION:** 4th Quarter Financial Report (**enclosure**) – anticipated revenue down a bit. The revenue assumptions will be reviewed and adjustments made – the financial plan will be updated and presented at Strategic Planning in October.

Commissioner Jeannie Jacobs made the motion to approve the 4th Quarter Financial Report as submitted; Commissioner George Russell seconded, motion carried 8/0.

- b. **DISCUSSION/ACTION:** First 5 grantees, Tehama County’s prevention and early intervention system of care, and potential budget impacts: I have requested grantees to

keep our commission informed of any budget cuts that may impact project services and systems of care that align with our mission. My intention is for First 5 Tehama to be at the table to help minimize the damage by looking for ways to maintain our prevention and early intervention system of care which is key to our mandate: "...to create and implement a comprehensive, collaborative, and integrated system of information and services to support, and optimize early childhood development beginning at the prenatal stage to five years of age."

3.5. INFORMATIONAL: Review Grantee Policy & Procedure Manual – TABLED

- Commission education: New process of educating Commissioners on commission practices.

*** Commission Chair Beverly Grace requested the procedures regarding RFP practice be made available at the Strategic Planning meeting.

3.6. INFORMATIONAL: Committee Membership & Commission Yearly Calendar

- Chairperson Grace will review the Commission Yearly Calendar of Events and will appoint and/or affirm membership including chairperson on the following committees:
 - **Evaluation:** Commissioners Brown-Almond, Lucero, & Johnstone (Commissioner Brown-Almond Committee Chair)
 - **Financial:** Commissioners Lucero, Champion, & Reid (Commissioner Champion Committee Chair)
 - **Membership & Nominating:** Commissioners Johnstone, Brown-Almond, & Cardenas (Commissioner Johnstone Committee Chair)
 - **Personnel:** Commissioners Jacobs, Johnstone, & Russell (Commissioner Jacobs Committee Chair)

***Personnel Committee meets quarterly with Denise (September, December, and February) to discuss goals and action plan. Month following, this committee will report in closed session (October, January, April, and June).

3.7. INFORMATIONAL: Committee Update

- No Committee Questions or Reports

3.8. INFORMATIONAL: Commissioner Updates

- Commissioner Mildred Johnstone: Will be busy as a flu shot volunteer – this group is hoping to collaborate with school nurses. Public Health Dental Committee is putting together their annual list of accomplishments – so far the list is quite long as the committee has accomplished a lot in the past year. The group is very appreciative of the MDU and the collaborative funding that provided the tri-county area families with this much needed service. The committee is in the process of applying for funding from Catholic Healthcare West (CHW) for funds to provide services beyond the initial visits at the annual Give Kids a Smile Day in February. Also trying to find funds for equipment to do hospital dentistry at day surgery center in Red Bluff. The Committee will provide more info on this endeavor in the months ahead.

- Commissioner Paula Brown-Almond: State Preschool is currently serving 329 4 year olds county wide with 20 open slots available in Central County for 3 year olds. To aid in budget adjustments, staff gave up 3 work days with administration giving up 20 work days to avoid layoffs. She is now directing Family Childcare Home Network – providing 4 workshops to train providers. She has also sent data on four-year olds to kindergarten teachers.
- Commissioner Larry Champion: The entire county is experiencing 20% decrease in funding for education – 11,000 children are enrolled in Tehama County Schools. Corning High School District recently received a federal Safe Schools Healthy Students grant. This four year, \$3 million grant will provide programs and services to Corning High School, Centennial High School, C-Cal and other district students. The Safe Schools Healthy Students grants require that schools work with the community to address five main elements pertaining to safe school environments: alcohol, drug, and violence prevention; student behavioral, social, and emotional supports; mental health services; and early childhood social and emotional learning. The Corning Union High School District grant will specifically provide funding to continue the School Resource Officer position with the Corning Police Department; provide quality mental health intervention and counseling to students; effective research based alcohol, drug, and violence prevention curricula in the classrooms; and a new Parents As Teachers program for pregnant and parenting teen students.
- Commissioner Valerie Lucero: Health Services Agency has gone from 192 FTE to 169 FTE in the past year. The agency has lost 16 positions with Drug and Alcohol most impacted program and also lost AFLP program with 75 pregnant or parenting teens. The agency is readjusting to the cuts and downsizing of Drug & Alcohol treatment groups by 35%. They are building wait list for programs that were cut or downscaled and focusing on high-risk target population.
- Commissioner Jeannie Jacobs: Corning drop-in parenting classes are being offer with FREE childcare on-site. There are also 50 counseling slots offered through Head Start with general community offered for \$15.

3.9. ADJOURN

Next meeting Tuesday October 6, 2009 (No September meeting)

Reminder: Strategic Planning & Retreat Day – Friday, October 30, 2009 @ 8:30 a.m. – 3:30 p.m.

This meeting will be held at the Tehama County Department of Education – Assembly Room; lunch and morning and afternoon refreshments provided.

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 1135 Lincoln Street, Red Bluff.

If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government code Section 54954.2(a).

Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 1135 Lincoln Street, Red Bluff, California, during normal business hours.

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