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"Making a positive difference in the lives of young children"

Commission Meeting

(Continuance of Strategic Planning)

Tuesday, August 24, 2010 @ 3 p.m.

@ Tehama County Department of Education
1135 Lincoln Street – Gallery – Red Bluff, CA 96080

MINUTES (Corrected 10/5/10)

Attendance: Paula Brown Almond, Tony Cardenas, Cynthia Cook, Beverly Grace, Larry Champion, Mildred Johnstone, Valerie Lucero, George Russell and Teresa Curiel in Charlene Reid's absence.

Absent: None

1. **INSTALLATION OF OFFICERS:** Beverly Grace welcomed Valerie Lucero as the new, incoming Commission Chairperson and when Charlene Reid returns she will be welcomed as the new Vice Chair.
2. **PUBLIC COMMENT** – None heard
3. **CONSENT AGENDA: These items include routine fiscal and administrative actions to be approved by a single majority vote.**
 - 3.1. Minutes from Last Meeting
 - 3.2. General Warrant Register
 - 3.3. ClaimsCommissioner George Russell made the motion to approve the consent agenda as submitted; Commissioner Cynthia Cook seconded, motion carried 8/0.
4. **REGULAR AGENDA:**
 - 4.1. **EXECUTIVE DIRECTOR REPORT:**
 - a. Major Activities:
 - We are in the process of completing 4th Quarter Progress Reporting by Grantees and Annual Audit. The Kindergarten Teacher Survey Process began which happens every 2 years. A lot of time was spent in preparation, attendance and summary of commission committee meetings as we continue our strategic planning efforts.
 - On July 21, 2010 HHS Secretary Kathleen Sebelius announced the award of \$88 million in grants, provided under the Affordable Care Act, to support evidence-based home visiting programs focused on improving the well-being of families with young children. The California Department of Public Health received \$7,782,987 under this grant. At this time, only \$500,000 of the award is released to complete planning. Implementation of the grant program is pending completion of a required needs assessment and a supplemental application.

- We participated in the local survey distributed by our Maternal Child Health Director gathering information about current home visiting programs and their capacity to meet the need in step one of the needs assessment portion. The state will be required to measure outcomes, and future funding will be based on reaching benchmarks in the following areas:
 - Improved maternal and child health,
 - Prevention of child injuries, child abuse or maltreatment, and reduction of emergency department visits,
 - Improvement in school readiness and achievement,
 - Reduction in crime or domestic violence,
 - Improvements in family economic self-sufficiency, and
 - Improvements in the coordination and referrals for other community resources and supports.
- Depending on the success of the program, funding will increase over 5 years by up to 4 times.
- Evidence-based home visiting models federally recognized (further information will be posted) thus far include Healthy Families America, Head Start, Healthy Start, Parents as Teachers, HIPPI, and Nurse Family Partnership. For further information: <http://www.cdph.ca.gov/programs/mcah/Pages/HVP-HomePage.aspx>.
- Commissioner Valerie Lucero: Update heard at County Health Executive Director Meeting:
 - Feds are not planning to fund single model statewide – they are working on a menu of services to choose from;
 - Not clear if funds will be through the Health Department or through a competitive grant process;
 - Allocation amounts have not yet been defined;
 - There are measures being taken to ensure supplantation is not a factor;
 - Augmentation will be allowable;
 - It is not clear if this will be regional or county level efforts;
 - Locally they are committed to making this a community process and they will work with the Health Partnership to figure out best program to fund.
- b. Council & committee meetings:
 - InterAgency Coordination Council; Tri-County Mobile Dental Clinic Collaborative; Personnel, Program Evaluation, and Financial Committees met.
 - Please call me or come and see me if you have any questions or concerns regarding any of these activities.
- c. Local Partnerships:
 - Corning Youth Fair sponsored by Corning Family Resource Center was held August 14 at the Corning “Pool” Park. With estimates of 150-200 children and 35 community member participants. Game booths were joined by tables targeting parents, including stands belonging to Alternatives to Violence, Health Services Agency, Child Abuse Prevention

Council and Corning Union Elementary School District. At the First 5 Mobile Dental Clinic, parents could sign up for free child dental exams sometime over the next two weeks, when the clinic will be in Corning. Partners made Mobile Dental clinic appointments for 34 new children and pregnant women.

- Diaper Drive – Family Resource Centers in partnership with Tehama County Health Partnership are collecting diapers for low-income families from October 1 through October 31. Any size diapers may be dropped off at any Family Resource Center in Tehama County.
- Ages & Stages Questionnaire training is scheduled for August 31 at the Department of Education. Currently, 37 participants from 16 different agencies and from four different counties (Butte, Glenn, Tehama, Shasta).
- The National “Jump Start Read for the Record” event is scheduled for October 7th. School Readiness is working with other partners to bring this event and books to children in Tehama County. Commissioners who are interested in reading to children at one of the local events, please contact Michelle Rosauer at 384-7833. For more info or to sign up for this event visit <http://www.readfortherecord.org/site/PageServer>.

d. State Partnership: First 5 California:

- CARES Plus: Efforts are underway to develop the CARES Plus program, designed to increase the quality of early learning programs by supporting the education and preparation the workforce. Public input sessions were attended by Angie Lyon and Michelle Kinner. First 5 is partnering with TCDE to fund Angie Lyon’s attendance of an “In depth Early Childhood Environmental Rating Scale” training, a component of CARES Plus. The training will also help position us to be ready for California Early Learning Quality Improvement System and the CARES Plus application process.
- First 5 California’s Hands-On Health Van – Visited Tehama County on August 14, 2010 – attending the Corning Youth Fair. Launched in June 2006, the Hands-on Health mobile outreach campaign is a groundbreaking, grassroots effort aimed at addressing key health issues facing children ages 5 and under and their families. The exhibit travels across the state, reaching families at venues such as fairs, parades and expos to encourage healthy living.

4.2. INFORMATIONAL: Committee Membership & Commission Yearly Calendar & Events

- a. Standing Committees Memberships – Commission Chair will appoint members to each standing subcommittee:

PERSONNEL COMMITTEE – Commissioners Grace, Johnstone, and Russell (Chair)

FINANCIAL COMMITTEE – Commissioners Cook, Champion, and Reid (Chair)

PROGRAM EVALUATION COMMITTEE – Commissioners Brown-Almond (Chair), Grace, and Johnstone

COMMISSION MEMBERSHIP & NOMINATING COMMITTEE – Commissioners Brown Almond, Cardenas (Chair), and Champion

- b. Committee Protocol: Per SECTION 2 of the Tehama County Children and Families Commission Bylaws Subcommittees consisting of less than a quorum of the membership of the Commission may be appointed on occasion by the Chairperson to study, report and recommend to the Commission respecting specific issues pending before the Commission.

The commission follows the Brown Act as well as the Code of Ethics.

Denise Snider also commented that the Code of Ethics will be reviewed and recommendations from the First 5 Association on best practices will be coming to the commission in the near future.

- c. Distribution of 2011 Calendar of Commission Meetings and 2010-2011 Commission Events **(hand-out)**

4.3. Committee Reports

- a. INFORMATIONAL: Program Evaluation Committee Report – Commissioner Paula Brown-Almond reported that the committee reviewed all evaluation materials and the committee’s “dot vote” outcome to come up with the priorities for funding. She also reported it was an interesting process and felt that all concerns were heard.
- b. ACTION: Financial Committee
 - 4th Quarter Financial ReportCommissioner Cynthia Cook made the motion to approve the 4th Quarter Financial Report as submitted; Commissioner Paula Brown-Almond seconded, motion carried 8/0.

4.4. DISCUSSION/ACTION: Funding Scenario Recommendations

- a. Denise Snider reviewed how the commission could expand the System of Care to all services through county-wide executive directors collaborating and school readiness supporting the system. She reported what programs would no longer be funded under this plan.
- b. Commission requested that Executive Director return to October meeting with reasons for and a break out of the following:
 - Maintains an annual amount of \$27,400 for Community Strengthening through 2019/20 (Includes Health Partnership Contribution, Month of the Young Child – April Events, Resource Guide Publication, Provider Recognition/Community Events, State Commission Annual Conference, and Program Contingency) – give funding details of past year and future funding.
 - After State School Readiness matching funding sunset (2010/11), may no longer have funds to contribute to Family Resource Center Network Sustainability (\$16,000 annually) – meeting with administration of the NVCSS-FRC and determine what is their commitment. What is NVCSS’ plan for sustainability of the Corning FRC; what is the Cowell Foundation’s plan; and who else is committed to funding and how much. What is the community’s commitment to the NVCSS-FRC.

4.5. INFORMATIONAL: Committee Updates

4.6. INFORMATIONAL: Commissioner Updates

- a. Commissioner George Russell thanked Commissioner Beverly Grace for her years of service as the commission chair. All agreed that she had done an exemplary job.

- b. Commissioner Larry Champion welcomed Commissioner Valerie Lucero to the position of chairperson and knows her leadership will be a great asset during these difficult decision times.

4.7. ADJOURN TO CLOSED SESSION

4.8. INFORMATIONAL: Executive Director Update

4.9. RETURN TO OPEN SESSION

4.10. ADJOURN Next meeting Tuesday October 5, 2010 (No meeting in September)

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 1135 Lincoln Street, Red Bluff.

If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government code Section 54954.2(a).

Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 1135 Lincoln Street, Red Bluff, California, during normal business hours.