



Denise Snider, Executive Director
P.O. Box 8580 (1135 Lincoln Street) Red Bluff, CA 96080
Ph.: (530) 528-1395 • FAX: (530) 528-1396
Email: densnider@sbcglobal.net
Web Address: www.first5tehama.com

"Making a positive difference in the lives of young children"

Commission Meeting (Continuance of Strategic Planning)

June 22, 2010 3:00 – 5:00 pm

Northern California Child Development, Inc.
220 Sycamore St., Ste 200 Red Bluff, CA 96080

MINUTES

Attendance: Paula Brown Almond, Tony Cardenas, Cynthia Cook, Beverly Grace, Larry Champion, Valerie Lucero, and George Russell.

Absent: Mildred Johnstone and Charlene Reid

1. PUBLIC COMMENT:

- 1.1. Angie Lyon, TCDE Local Child Care Planning Council and former CARES project coordinator, shared the potential impact for the local consequences in regards to the Governor's May revise of the state budget. Locally the budget cuts will eliminate CalWorks and related child care, and State Department of Education funded child care programs serving infants and toddlers. Statewide there will be \$1.2 billion dollars cut affecting more than 185,000 CalWorks children. These direct child care program cuts would result in an estimated loss of Roughly \$3.8 million in Tehama County direct child care slots (884 children), and an additional \$295 thousand in child care support programs. Support programs impacted are Resource and Referral Agencies, CEL (Central Eligibility List), and Local Child Care Planning Councils. Currently subsidized child care is being met at 47% of need with only 30% of the full day child care needs being met. This does not include the SERRF program slots. Child care providers received notices that no payments will be made after June 30 if a budget has not been approved. Overall, the cuts to these programs could result in a negative economic impact of more than \$7million in Tehama County starting in July. These cuts are new cuts... not including the cuts made to CalWorks in January.

2. CONSENT AGENDA: These items include routine fiscal and administrative actions to be approved by a single majority vote.

- 2.1. Minutes from April & May Meetings
- 2.2. General Warrant Register
- 2.3. Claims

Commissioner Cynthia Cook made the motion to approve the Consent Agenda as submitted;
Commissioner Larry Champion seconded, motion carried 7/0.

3. REGULAR AGENDA:

3.1. EXECUTIVE DIRECTOR REPORT (as reported by Michelle Rosauer, Interim Director):

- Major Activities:
 - We have completed one year contract extensions for all current grantees as approved by the commission. We have added a milestone to the reporting process for all grantees to report on how they will transition families to other services and close out their programs at the end of the year in June 2011. We had evaluation meetings with all current grantees, updating milestones and logic models, looking back at the past year and doing some “fine-tuning” for the new year plans. We are having transition meetings with some grantees, and will be having a “what have we learned” meeting with Family Start.
- Council & committee meetings:
 - Michelle and Rhonda participated in the Local Child Care Planning Council Strategic planning Day and reported on the 0-5 System of Care.
- Local Partnerships:
 - Michelle has been participating in the 211 Steering Committee for Tehama County. 211 is a telephone directory service for health and human services where consumers can call 211 from any phone and be connected with a live person in a call center and receive current, local resources for services. Tehama County is in the early stages of planning for the possibility of 211 Tehama – Tehama Together is the leading the planning project.
- State Partnership: First 5 Association:
 - The Child Care Resource and Referral Network has launched a campaign to save the California Child care system from severe budget cuts, and the First 5 Association is getting involved to help. They are asking for supporters to go to their website at www.rnetwork.org/welcome/campaign-to-save-childcare-1.html to find out how you can help.

3.2. DISCUSSION/ACTION: Executive Director Leave – Michelle Rosauer to continue to fill in as Interim Executive Director until Denise Snider’s return scheduled for July 12, 2010.

- Commissioner George Russell made the motion to approve Michelle Rosauer’s continuing to serve as substitute interim executive director until July 12, 2010; Commissioner Larry Champion seconded, motion approved 7/0.

3.3. DISCUSSION: Ethics Best Practices (Lois Lang, Strategic Planning Consultant)

- The First 5 Association contracted with the Institute for Local Government (ILG) to develop model conflict-of-interest protocols for county commissions. JoAnne Speers, Executive Director of the ILG, explained that, through her work with a group of county commission EDs, she developed two documents:
 - Model ethics policy. Because all commissions already have a formal conflict of interest policy that mirrors state law, this is designed to address perceived conflict of interest and goes beyond legal requirements to build greater public trust.
 - Menu of best practices. Because commissions operate differently and have different resources, a one-size-fits-all approach was not practical. This provides options commissions can select from.

A distinction was highlighted between ethics, “what we ought to do,” and law, “what we must do.” Law is a minimum standard and in some cases, perception – not the letter of the law – is the controlling factor.

The best practices menu lists options in five areas:

- Appointment process
- After appointment
- When making decisions
- Meeting procedures when funding decisions are made
- General

Because appointments are made by Boards of Supervisors, but commissions may be involved in posting and recruiting for open positions, the menu will differentiate between those roles.

When completed, the documents will be available for adoption and use by individual commissions as they see fit.

- 3.4. DISCUSSION: Overview of May 25th Planning Session (Lois Lang, Strategic Planning Consultant)
 - A review of the Commission’s requests and recommendations from the May 25, 2010 Special ½-Day Strategic Planning Session.
 - Review of Administration Cost Breakout - **Enclosure**
- 3.5. DISCUSSION: Executive Director Goals & Administrative Duties (Michelle Rosauer) – **Enclosure**
 - Review of the Executive Director Goals as developed June 23, 2009 and a listing of administration duties.
 - The Financial Committee will meet in August to review the administration costs and available program funds. The August commission meeting will have an agenda item added for the committee to report their findings and recommendations.
- 3.6. DISCUSSION/ACTION: Funding Scenarios (Lois Lang, Strategic Planning Consultant) - **Enclosure**
 - Review four scenarios as revised and developed from May 25th commission planning session. Options were discussed but commission is reluctant to approve any one scenario at this time. The commission decided to wait on making any decisions until Denise Snider returns.
 - The Program Evaluation Committee will meet to review the funding priorities as established in strategic planning sessions, how they match up to currently funded programs. In order for the committee to work without appearances of conflict of interest, Commission Chair Beverly Grace appointed new membership for this committee – to include Commissioners Tony Cardenas, Mildred Johnstone, Charlene Reid, and Paula Brown-Almond. The August commission meeting will have an agenda item added for the committee to report their findings and recommendations.
- 3.7. DISCUSSION/ACTION: California Welfare Directors Association Request for Support of Coalition
 - Sherry Novick, First 5 Association Executive Director, sent commissions the following request: The California Welfare Directors Association is working with a very broad coalition of public agencies and advocacy groups to protect child welfare funding. They are asking county First 5 commissions to sign a group support letter. So far only Butte, Plumas, and Sonoma commissions have done so. The letter addresses the Governor’s veto last year of \$80 million

from the final budget bill, which resulted in an additional loss of \$53 million in federal funds. Both the Governor's January budget and his May Revise maintain this cut, which is having an increasingly dire impact on child welfare services throughout the state.

This letter is from the same coalition that commission gave permission to Commissioner Charlene Reid at the May 25th meeting for her to represent the commission at the coalition meetings.

Commissioner George Russell made the motion to approve the Commission signing on in support; Commissioner Larry Champion seconded, motion carried 7/0.

3.8. ADJOURN TO CLOSED SESSION

3.9. ACTION: Personnel Committee Report - Executive Director Evaluation Draft

3.10. RETURN TO OPEN SESSION

3.11. ADJOURN

Next regularly scheduled commission meeting will be August 24, 2010.

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Executive Director, 1135 Lincoln Street, Red Bluff.

If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government code Section 54954.2(a).

Any written materials related to an open session item on this agenda that are submitted to the Commissioners less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Commission Office, 1135 Lincoln Street, Red Bluff, California, during normal business hours.